Arizona Transfer Admissions Program

Memorandum of Agreement
Between Central Arizona College and the University of Arizona

This Memorandum of Agreement ("Agreement") is entered into as of February 24, 2012 (the "effective date"), by and between Central Arizona College and the Arizona Board of Regents for and on behalf of the University of Arizona and the University of Arizona South, each sometimes individually referred to herein as a "Party," or collectively as the "Parties."

Preface

Central Arizona College and the University of Arizona agree to establish an Arizona Transfer Admissions Program as described herein.

Central Arizona College and the University of Arizona share a deep commitment to developing and promoting access and affordability for Arizona students. The Arizona Transfer Admissions Program will allow students the opportunity to transfer seamlessly between Central Arizona College and the University of Arizona/University of Arizona South in identified integrated degree programs; will advance student-focused, learning-centered higher education and a shared commitment to maximizing the use of learning resources; and support the principle that transfer students should not be required to repeat competencies already achieved.

This Agreement is intended to be an overarching, flexible and responsive mechanism for creating numerous Central Arizona College and University of Arizona Transfer Admissions Programs and other collaborations. Individual transfer degree program articulation documents will be attached hereto as addenda.

Arizona Transfer Admissions Program

Foundational to meeting the student-focused goals stated above is the development of a platform of seamless Central Arizona College and University of Arizona partnership degrees. The Arizona Transfer Admissions Program is an articulated degree-to-degree transfer program that will provide a pathway for each specific degree, as defined by each specific articulation document attached as an addendum to this Agreement, including whether the degree program is limited to enrollment at University of Arizona South, one of the University of Arizona or University of Arizona South learning centers and/or the University of Arizona campus.
The conditions stated below define the core components of the Arizona Transfer Admissions Program assuring that graduates of Central Arizona College will be admitted to the University of Arizona/University of Arizona South with the number and nature of Central Arizona College credit hours indicated for each baccalaureate degree program.

I. General Provisions

Arizona Transfer Admissions Pathways are based on the principles developed for AzTransfer, overseen by the Academic Program Articulation Steering Committee, and as refined by meetings of individual faculty at Central Arizona College and the University of Arizona either through Articulation Task Forces or independently with approval of each institution. These guidelines have been adopted by all the public and tribal post-secondary institutions in Arizona and ensure that students can transfer with the appropriate lower-division preparation from the community college to complete a baccalaureate degree at the University of Arizona/University of Arizona South. The Arizona General Education Curriculum (AGEC) and designated transfer degrees are designed to comply with statewide guidelines and ensure university admission as defined by Arizona Board of Regents policy.

Specific articulation documents will be reviewed in Spring of every year by both institutions to reconfirm material and/or modify curriculum for the following two years. Specific articulation documents may be terminated at the request of either institution.

II. Student Requirements

To qualify for the Arizona Transfer Admissions Program, a Central Arizona College student enrolled in the appropriate Associate of Arts, Business, Fine Arts, Science or Applied Science relevant to the particular Arizona Transfer Admissions Program must:

1. Be jointly admitted to Central Arizona College and the University of Arizona or complete an Intent to Transfer Form during the year before planning to transfer;
2. Submit an undergraduate application for admission form to the University of Arizona during the university’s application filing period for acceptance, at least one semester in advance of transfer, and otherwise qualify for admission;
3. Maintain a minimum cumulative GPA of 2.0 in all transferable courses as specified for the programs as determined in an addendum to this Agreement;
4. Complete all Central Arizona College graduate requirements satisfactorily for the appropriate associate’s degree prior to the date the student intends to transfer to the university. For students who have not completed an associate’s degree, transcripts will be evaluated on a case-by-case basis.
5. Completed applicants to the University of Arizona will be admitted if they meet the requirements in number 2 and 3 above and those stipulated in individual program articulation documents attached as addenda to this Agreement.
6. At the time of transfer, student will be a citizen of the United States, a permanent resident, or hold an appropriate non-immigrant visa permitting study at the University of Arizona.
III. Role of the University of Arizona

1. The University of Arizona will provide materials, catalogs and other information to Central Arizona College advisors, upon request, to help them assist students in meeting university academic program requirements.

2. The University of Arizona will also provide access for potential transfer students to all necessary services, such as major-specific transfer guides, admissions assistance to the University of Arizona and financial aid services.

IV. Role of Central Arizona College

1. Central Arizona College will provide university personnel with the opportunity to promote this Agreement by presenting materials to and speaking with Central Arizona College students.

2. Central Arizona College will also provide opportunities for university personnel to train Central Arizona College advising staff in important aspects of the transfer process to the University of Arizona.

V. Mutual Obligations

Both institutions agree that they will:

1. Provide direct links between their institutional websites noting the existence of specific Arizona Transfer Admissions Program articulation documents.

2. Require that transfer literature is updated on an annual basis.

3. Work cooperatively to determine baccalaureate degree programs appropriate for the development of additional Arizona Transfer Admissions Programs.

4. Work cooperatively to identify the courses and programs that will provide the best foundation for students interested in transferring to the University of Arizona. Each articulation document, both existing and future, will be approved by the Chief Academic Officer of each institution and attached hereto as an addendum.

5. Designate an institutional representative for ongoing communications between the institutions specific to transfer agreements and an advising or admissions representative for ongoing communications regarding student needs.

6. Comply with the Gramm-Leach-Bliley Act of 1999 and FERPA regulations, taking reasonable steps to require that confidential information is not disclosed or distributed. Information will be shared as needed to allow students to participate in this Agreement and to track student interest, persistence and success.

7. Form an oversight committee charged with evaluation and review of this Agreement. This committee will meet, at a minimum, twice each year.

8. Develop appropriate marketing and communication strategies for the AzTAP.

9. Identify opportunities to increase financial support for Central Arizona College students transferring to the University of Arizona.
VI. Arizona State Agency Provisions

1. **Nondiscrimination.** The Parties agree to comply with all applicable state and federal laws, rules, regulations and executive orders governing equal employment opportunity and nondiscrimination.

2. **Conflict of Interest.** This Agreement is subject to Arizona Revised Statutes § 38-511.

3. **State Obligation.** The Parties recognize that the availability of degree program(s) specific to an agreed-upon transfer agreement may be dependent upon the appropriation of funds by the State Legislature of Arizona. Should the Legislature fail to appropriate the necessary funds or if either Party’s appropriation is reduced during the fiscal year, that Party may cancel the transfer agreement at any time, with prior written notice. In the event that this Agreement is terminated, the terms of the Agreement contained herein will remain in effect for the maximum transitional period of two (2) years to accommodate students already enrolled under the transfer agreement.

4. **No Third-Party Beneficiaries.** No person or entity is intended to be a third-party beneficiary of this Agreement.

5. **Governing Law.** This Agreement is made under and shall be interpreted according to Arizona law.

Doris Helmich, Ed.D.  Eugene G. Sander, Ph.D.
Interim President, Central Arizona College  President, University of Arizona

[Signature]  [Signature]

2/24/2012  2/24/2012

Date  Date